



MINUTES
MEETING OF THE COUNCIL
June 13 & 14, 2011

June 13, 2011

Present: D. Freer M. Catre **Staff:** J. Robinson
F. Gielen J. Darville R. Hamilton
S. Mangoff M. Irshad S. Hughes
L. Neill W. Kanagaratnam A. Ashton
E. Newbold S. Muthulingam B. Lam
D. Ng S. Sajadi F. Campbell
P. Ruttan T. Skanes S. Tooze
J. Spirou S. Martin
K. Norman L. Pretty

Recorder M. Leung

Regrets: R. Williams

Guests: Agnes Lee, Policy Analyst, MOHLTC
Judy King, University of Ottawa

The meeting commenced at 9:00 am

L. Neill, President, welcomed J. Darville, new public member, to the meeting. Jane provided a brief introduction of herself. Lori also welcomed Agnes Lee, Policy Analyst, MOHLTC, and Judy King from the University of Ottawa. She then directed the recording secretary to take the roll call

ROLL CALL

The recording secretary conducted the roll call.

1.0 ADOPTION OF AGENDA

MOTION: 26:11

It was moved by M. Irshad and seconded by S. Mangoff
THAT

The agenda for June 13, 2011 meeting be adopted as presented.

CARRIED

2.0 APPROVAL OF MINUTES OF

2.1 March 11, 2011 COUNCIL MEETING

A query was raised on the approved budget (attached) without the projected financial outlook 2012 – 2015. It was clarified that the projections are only provided in the annual budget proposal package which is usually reviewed at the March Council.

MOTION: 27:11

It was moved by K. Norman and seconded by F. Gielen
THAT

The minutes of March 11, 2011, meeting be accepted as circulated.

CARRIED

L. Neill, President, asked if there were any conflicts of interest to be reported by Councillors with regard to any agenda items to be discussed. None were declared.

3.0 CONSENT AGENDA

Councillors reviewed the consent agenda and it was proposed that

- item 3.1.2 – Support Personnel
- item 3.3.2 – Inquiries, Complaints & Reports Committee
- item 3.3.7 – Audit Committee
- item 3.4 – Financial Statement ending April 30, 2011

be removed from the consent agenda to be discussed separately.

MOTION: 28:11

It was moved by S. Sajadi and seconded by D. Ng
THAT

the Consent Agenda be approved with items 3.1.2, 3.3.2, 3.3.7 and 3.4 to be discussed separately.

All the following consent agenda items were approved as presented:

- 3.1 President's Reports
 - 3.1.1 Patient Safety
 - 3.1.3 Alliance Report
- 3.2 Registrar's Report
 - 3.2.1 Operations Report
 - 3.2.2 Networking and Representation Report
 - 3.2.3 Communications Strategy Update
 - 3.2.3.1 Web Use Report

3.3 Committee Reports

- 3.3.1 Executive Committee
- 3.3.3 Discipline and Fitness to Practise
- 3.3.4 Quality Management Committee
- 3.3.5 Registration Committee
- 3.3.6 Patient Relations Committee

CARRIED

3.1.2 Support Personnel

A query was raised on the white paper on Physiotherapy Support Personnel prepared by the Canadian Physiotherapy Association. (CPA). It was clarified that The Alliance, CPA and NPAG have partnered towards developing a “Support Personnel Competency Profile” via a consultant firm, ASI. The Alliance has made strong demands for a very complete review of the current practice environment of physiotherapy support personnel in Canada with consideration of public interest implications for regulation. The outcome will have both national and provincial impact. The final report is expected in December 2011. Council should anticipate discussion in March 2012.

MOTION: 29:11

It was moved by F. Gielen and seconded by S. Muthulingam
THAT

Council accept the Support Personnel Report as presented.

CARRIED

3.3.2 Inquiries, Complaints & Reports Committee Report

A concern was raised on the actual expenses versus budget lines (per diems, MRP, legal counsel and investigation). P. Ruttan, Chair, clarified that this scenario is due to the increased number of complex cases involving multiple issues. At times investigations have included several different investigators working on a file, with forensic analysis and the use of search warrants. IRCR continues to focus on its work within budget lines and always seeks alternative ways, where possible, to streamline costs.

MOTION: 30:11

It was moved by T. Skanes and seconded by J. Spirou
THAT

Council accept the Inquiries, Complaints & Reports Committee Report as presented.

CARRIED

3.3.7 Audit Committee

J. Spirou presented a verbal report. Three meetings have been held; two with the College auditor, Donna Mehta from Cowperthewaite Mehta, and one with staff. The first meeting related to the scope, timetable and plan of the audit and subsequent meetings related to the result of the audit. The following issues were raised for Council's consideration:

1. To appoint a Chair to the Audit Committee
2. To assess value for dollars – After discussion, it was generally felt that this duty may fall to a Finance Committee. This issue will be brought back to Executive Committee to look at the history/background of the abolishment of a previous College Finance Committee in 2006
3. Relationship between the Auditor and staff
J. Robinson clarified that there is no personal relationship between any staff member and the audit firm (i.e. no staff tax return is done by the College auditor). The auditor does do the College tax return every year which is considered appropriate as a business norm. The College is a not-for-profit corporation and does not pay taxes.

MOTION: 31:11

It was moved by F. Gielen and seconded by P. Ruttan
THAT

Council accept the verbal Audit Committee report as presented by J. Spirou.

CARRIED

3.4 Financial Statement ending April 30, 2011

Councillors reviewed the financial statements. In response to a query, it was clarified that projection numbers will be provided when a fee increase is proposed and/or during budget planning stages for each fiscal year. At the moment, there are no major financial/economic changes that have affected the financial position of the College.

MOTION: 32:11

It was moved by W. Kanagaratum and seconded by K. Norman
THAT

Council accept the financial statement ending April 30, 2011 as presented.

CARRIED

4.0 President's Report (Part B)

4.1 Registrar's Performance Review

MOTION: 33:11

It was moved by S. Muthulingam and seconded by M. Irshad
THAT

An in-camera session of the Council be held to discuss the outcome of the Registrar's performance review.

CARRIED

MOTION: 34:11

It was moved by D. Freer and seconded by M. Catre
THAT

Council return to its regular agenda.

CARRIED

5. CURRENT ENVIRONMENT ANALYSIS

5.1 Trends and Impacts Report

Councillors reviewed the various reports. A concern was brought to the attention of Councillors related to "diploma mills" (Federation of State Boards of Physical Therapy –Forum Newsletter May 2011). It stated that Private Career Colleges (PCC) were found in Ontario regulated by the Ministry of Training, Colleges and Universities (MTCU). The PCCs are non-degree granting institutions that offer training programs for employment positions. (i.e. PTA). In Canada, PTAs are not regulated and MTCU does not recognize or accredit programs. Registration with the MTCU is more like a business licence, not recognition of post-secondary education status.

5.2 Council Roundtable

5.2.1 Physiotherapy Specialty Certification Board of Canada

Carol Miller, Director of Practice and Research, Canadian Physiotherapy Association, provided a presentation to Councillors on CPA's new Clinical Specialty Program and answered questions from Councillors. The program is expected to be launched at CPA Congress in July and have its first applicants in the fall.

5.2.2 Themes from ICRC

P. Ruttan, Chair, ICRC led a discussion with Councillors related to the following new trends:

- Physiotherapists claiming they have no accountability or oversight over billing
- An increase and a change in the type of tasks being assigned to PT support personnel
- An increase in incapacity cases involving drug abuse, alcohol abuse and mental illness
- Physiotherapists increasing involvement in the areas of wellness and health promotion demonstrates changing models of practice and challenges current standards
- Increasing concerns regarding the advertising practices of other PTs/clinics

The need for ongoing review of current standards pertaining to the above trends was discussed to ensure that the rules are current in relation to the environment and emerging issues.

5.2.3 Australia-Canada Labour Mobility

J. Robinson provided a presentation to Council related to her trip (April 12 – 15, 2011) to Melbourne, Australia to attend the Australia-Canada Roundtable on Foreign Qualification Recognition funded by Citizenship and Immigration (CIC), Government of Canada.

5.3 Strategy 2020

5.3.1 2011-2012 Tactics Overview

J. Robinson reviewed with Councillors the 2011- 2012 Tactics. A delay in progress on some initiatives is noted. This is due to a shift in policy priorities related to the scope of practice roll out.

5.4 Balanced Scorecard

5.4.1 Dashboard & Indicators Table – 4th quarter 2010

Councillors reviewed the information presented. A concern was raised on the current communication campaign in view of apparent low interest in our public campaign materials and lack of promotional opportunities. J. Robinson commented that Lisa Pretty, new Communications Director, will reassess the public campaign strategies based on findings and develop an action plan for next steps for Council consideration in the near future.

5.4.2 Annual Indicators Meeting

J. Robinson spoke to the annual meeting amongst staff to tweak the Balanced Scorecard indicators to ensure the measurement tools are captured appropriately. Councillors concurred with Jan's proposal to have three Councillors participate at the annual indicators meeting (half-day) with staff around July/August 2011.

6.0 GOVERNANCE

6.1 Bylaws Review

R. Hamilton provided a brief overview on the status of the formal legal review of the College Bylaws. The following is a list of matters Council resolved to proceed at the December Council meeting with additional suggestions from staff:

Bylaw Section 6 – Documents

MOTION: 35:11

It was moved by S. Muthulingam and seconded by W. Kanagaratnam
THAT

Council approve to add a provision to allow a designated person to sign College documents if the Registrar is not available.

CARRIED

Bylaw Section 7 – Audit

MOTION: 36:11

It was moved by J. Darville and seconded by J. Spirou
THAT

Council approve to add a provision that would permit the appointment of auditors for upto a 5-year term.

CARRIED

Bylaw Section 29 – Conflict of Interest – Council and Committee Members

MOTION: 37:11

It was moved by D. Freer and seconded by M. Irshad
THAT

Council concurred with the suggestion by legal counsel for changes to the conflict rules that require automatic withdrawal from the meeting when a member is in conflict of interest in a matter before the Council or a Committee other than a registrant matter.

CARRIED

Bylaw Section 33 – Audit Committee

MOTION: 38:11

It was moved by P. Ruttan and seconded by F. Gielen
THAT

Council approve to add an Audit Committee

CARRIED

Bylaw Section 34 – Appointment of non Council members to Statutory

And non-statutory Committees of the College

MOTION: 39:11

It was moved by K. Norman and seconded by J. Darville
THAT

Council approve to add term limits (a maximum of 9 years) to a non-Council Committee term.

CARRIED

New issues identified by the Executive Committee, legal counsel and staff that require consideration of Council:

#1 - Section 3(5) – to add a provision for borrowing by the College

MOTION: 40:11

It was moved by P. Ruttan and seconded by W. Kanagaratnam
THAT

Council approve Section 3(5)(a) to read:

“The President or Vice-President together with the Registrar and such other officer or person as may be authorized by resolution of the Council, may:

(a) borrow money upon the credit of the College”

CARRIED

#2 – Section 9 - Executive Committee’s recommendation to promote flexibility in the application of the bylaws.

MOTION: 41:11

It was moved by M. Irshad and seconded by S. Mangoff
THAT

Council approve Section 9(3) to read:

“The College may maintain memberships in any organizations that are of benefit to the College, and shall pay the annual fees and other fees required for the memberships.”

CARRIED

#3 - Section 13(8)(b)(iv) and in numerous other places throughout the bylaws Councillors concurred with the legal opinion that the language is only intended to capture Discipline or Fitness to Practise proceedings and not criminal or civil proceedings.

MOTION: 42:11

It was moved by K. Norman and seconded by J. Spirou
THAT

Council approve Section 13(8)(b)(iv) and other similar places throughout the bylaws to read:

“the registrant is not the subject of current or pending Discipline or Fitness to Practise proceedings.”

CARRIED

#4 – Section 13(8)(g)

Councillors concurred with the recommendation from Executive Committee that the provisions related to the relationship between eligibility for elections and membership in organizations need to be simplified.

MOTION: 43:11

It was moved by F. Gielen and seconded by P. Ruttan
THAT

Council approve Section 13(8)(g) to read:

“The registrant is not and has not been during the previous twelve months,

- (i) a director or other member of the board of directors, governing council or other governing body or;
- (ii) officer; or
- (iii) Executive Director, Chief Administrative Officer or official of an advocacy organization for physiotherapists

CARRIED

#5 – Section 13(8)(i)

MOTION: 44:11

It was moved by F. Gielen and seconded by T. Skanes
THAT

Council approve section 13(8)(h)(i) to read:

“the registrant discloses all potential conflicts of interest in writing to the College within 5 business days of being nominated.”

CARRIED

#6 – Section 13 (17)(d)

Councillors concurred with legal counsel to add a random selection provision to manage by-election results in the event of a tie

MOTION: 45:11

It was moved by P. Ruttan and seconded by K. Norman
THAT

Council approve section 13(17(d) to read:

“In the event that the by-election results in a tie, the Chief Returning Officer, in the presence of the Deputy Returning Officers, shall randomly select one name from a box containing the names of the remaining candidates.”

CARRIED

#7 – Section 13(20)(b)

Councillors concurred with the suggestion from legal counsel to add a provision to indicate that Council is the final arbiter of eligibility.

MOTION: 46:11

It was moved by J. Darville and seconded by S. Mangoff
THAT

Council approve section 13(20)(b) to read:

“Any dispute regarding eligibility shall be determined by Council, and the determination of Council is final and binding, without appeal.”

CARRIED

#8 – Section 13(22)

Councillors concurred with the suggestion from legal counsel to add provisions that facilitate the disqualification from Council process by indicating what kinds of disqualification are automatic and which require a vote from Council.

MOTION: 47:11

It was moved by K. Norman and seconded by T. Skanes
THAT

Council approve the addition of Section 22 (c) and 22(d) as follows:

(c) Subsections 22(a)(i), (iv), (v) and (vii) shall result in automatic disqualification.

(d) Subsections 22(a)(ii), (iii), (vi), (viii), (ix) and (x) shall result in a vote by Council regarding disqualification of the member.

CARRIED

#9 – Section 14(5) – academic appointment

MOTION: 48:11

It was moved by E. Newbold and seconded by F. Gielen
THAT

Council approve section 14(5) to read:
“The physical therapy or physiotherapy faculty at their respective universities shall submit for Council approval the name of a registrant who is interested, willing and available to serve as a member of the Council. The physical therapy or physiotherapy faculty representative may be any member of the group and is not necessarily the chair.”

CARRIED

#10 – Section 29(4) – minor changes to clarify the intent of the provision requiring Councillors to support Council decisions.

MOTION: 49:11

It was moved by D. Freer and seconded by T. Skanes
THAT

Council approve section 29(4) to read:
“It is expected that all members of Council will support decision that has been made or a policy that has been set by Council.

CARRIED
one abstention

#11 – Section 34(5) - a process for removing a member of committee from that committee (suggested by legal counsel, supported in principle by Executive Committee)

MOTION: 50:11

It was moved by K. Norman and seconded by F. Gielen
THAT

Council approve section 34(5) to read:
“A member of a committee who is a councillor or appointed committee member may be removed from the committee, with or without cause, by a two-thirds majority vote of the Councillors present at a Council meeting duly called for that purposes

CARRIED
one abstention

#12 - Section 37(5)(p) –
Councillors concurred with the proposed revision from legal counsel to bring this provision into accordance with the self reporting.

MOTION: 51:11

It was moved by M. Irshad and seconded by S. Mangoff
THAT

Council approve section 37(5)(p) to read:
"Information about any offense that the member has been found guilty of after June 3, 2009."

CARRIED

#13 – Section 40 – minor changes to the registration fee rules
Councillors concurred with the proposed changes to Section 40 (3)(a) that the "no additional fee" rule applies only to that year and Section 40(4)(c) that penalties do not apply when a registrant fails to renew a short term certificate.

MOTION: 52:11

It was moved by E. Newbold and seconded by S. Mangoff
THAT

Council approve section 40 (3) (a) to read:
"Where a person with a Certificate of Registration Authorizing Independent Practice changes to an Inactive Certificate of Registration, he or she will pay no additional renewal fee for the remainder of the current registration year."

Council also approve section 40(4)(c) to read:
"(b) does not apply to a Certificate of Registration Authorizing Independent Practice issued for four months."

CARRIED

#14 – section 41(2) -

Councillors concurred with the proposed changes to the general fees rules to ensure that the fees and their calculation are consistent with the fees for the services actually charged in the administrative process

MOTION: 53:11

It was moved by F. Gielen and seconded by T. Skanes
THAT

Council approve the revisions to section 40(2) as presented.

CARRIED

MOTION: 54:11

It was moved by F. Gielen and seconded by J. Spirou
THAT

Council approve the proposed bylaws with changes in principle, subject to distribution to registrants of those parts of the bylaws which require registrant feedback according to the RHPA code.

CARRIED

Action Council direct staff to distribute to registrants those parts of the bylaws which require their feedback according to the RHPA. Those proposed changes will return to Council in September for final approval.

6.1.2 **Rules of Order**

J. Robinson spoke to the issue of the rules of order in conjunction with the bylaws formal review. Executive Committee has reviewed the options presented by the legal counsel and several different published rules of order. After discussion, Councillors concurred with the recommendation from Executive Committee to remove Schedule 1 from the bylaws so as to eliminate any unintentional conflict and to adopt Kerr and King as the rules of choice.

MOTION: 55:11

It was moved by S. Muthulingam and seconded by T. Skanes
THAT

Council adopt Kerr and King's rules of order for use by Council effective June 13, 2011.

CARRIED

6.2 **Governance Policies**

6.2.1 **G4.4 – Annual Business Plan**

No changes were proposed.

MOTION: 56:11

It was moved by D. Ng and seconded by S. Muthulingam
THAT

Council reconfirm G4.4 – Annual Business Plan as presented.

CARRIED

6.2.2 G4.5 – Budget Development

Councillors reviewed and concurred with the proposed changes to G4.5 – Budget Development

MOTION: 57:11

It was moved by W. Kanagaratnam and seconded by K. Norman
THAT

Council approve the revised G.4.5 – Budget Development as presented

CARRIED

6.2.3 G3.1 – Terms of Reference ICRC (including Bylaw 27(3)(a))

P. Ruttan, Chair, ICRC, spoke to the necessity for change related to the composition of the Committee as determined by Section 27(3) of the College Bylaw.

MOTION: 58:11

It was moved by P. Ruttan and seconded by M. Irshad
THAT

Council approve changes to Bylaw Section 27(3) specifying the composition of the ICRC Committee as follows:

Section 27(3)(a) The Inquiries, Complaints and Reports Committee shall be composed of 10 persons of whom,

- (i) Three are members of the Council who are registrants of the College;
- (ii) Four are members of the Council appointed to the Council by the Lieutenant Governor in Council, and
- (iii) Three are registrants of the College who are not members of Council.

CARRIED

6.2.4 G3.13 – Terms of Reference – Disposition Advisory Group

Councillor reconfirmed G3.13 – Terms of Reference – Disposition Advisory Group which has previously been reviewed by ICRC and Executive Committee

MOTION: 59:11

It was moved by P. Ruttan and seconded by K. Norman
THAT

Council reconfirm G3.13 – Terms of Reference – Disposition Advisory Group.

CARRIED

- 6.2.5** **G3.9 – Terms of Reference – Quality Management Committee**
Councillor reconfirmed G3.9 – Terms of Reference – Quality Management Committee which has previously been reviewed by Quality Management and Executive Committee.

MOTION: 60:11

It was moved by S. Mangoff and seconded by D. Freer
THAT

Council reconfirm G3.9 – Terms of Reference – Quality Management Committee.

CARRIED

L. Neill, President reminded Councillors to complete the Annual Council Evaluation

A brief session of recognition of accomplishments and achievements of J. Robinson, 10 year tenure as Registrar with the College, was facilitated by L. Neill, President

The meeting was adjourned. The next business meeting of Council will be held tomorrow, June 14, 2011

**MINUTES
MEETING OF THE COUNCIL
June 13, 2011**

Present:	D. Freer	M. Catre (by phone)	Staff:	J. Robinson
	F. Gielen	J. Darville		R. Hamilton
	S. Mangoff	M. Irshad		S. Hughes
	L. Neill	W. Kanagaratnam		A. Ashton
	E. Newbold	S. Muthulingam		B. Lam
	D. Ng	S. Sajadi (by phone)		F. Campbell
	P. Ruttan	T. Skanes		S. Tooze
	J. Spirou			S. Martin
	K. Norman			L. Pretty
	J. King			

Recorder M. Leung

The meeting was called to order at 3:30 p.m. The Registrar presided for the purpose of election of directors and officers. She welcomed J. King, academic member from University of Ottawa, and congratulated the returning professional members, F Gielen, D. Freer and S. Mangoff

Role Call

The recording secretary conducted the roll call.

1.0 ELECTIONS OF OFFICERS:

1.1 Election Process

J. Robinson, the Registrar, declared the commencement of 2011 -2012 Council and explained the election process and composition of the Executive Committee. She went further to specify the rules of election i.e. by secret ballot and majority vote. R. Hamilton and S. Hughes were nominated to be scrutineers to count the ballots.

MOTION: 61:11

It was moved by M. Irshad and seconded by T. Skanes
THAT

Council approve R. Hamilton and S. Hughes be the scrutineers for the ballots for the election of officers of the Executive Committee

CARRIED

R. Hamilton and S. Hughes kindly accepted to be scrutineers.

1.2 Election of President

MOTION: 62:11

It was moved by P. Ruttan and seconded by S. Muthulingam
THAT

L. Neill be nominated to the position of President.

CARRIED

L. Neill accepted the nomination.

There were no further nominations from the floor.

MOTION: 63:11

It was moved by M. Catre and seconded by D. Ng
THAT

Nominations for the position of the President be closed.

CARRIED

The Registrar then declared L. Neill be elected as President of the Council 2011/12
by acclamation.

L. Neill thanked Councillors for their confidence and support and stated she will
endeavour to do her very best to forward the work of Council.

1.3 Election of Vice President

J. Robinson reminded Council members that the Vice President role can be a public
or physiotherapist member.

MOTION: 64:11

It was moved by M. Irshad and seconded by S. Mangoff
THAT:

J. Spirou be nominated to the position of Vice President.

CARRIED

J. Spirou accepted the nomination.

There were no further nominations from the floor.

MOTION: 65:11

It was moved by W. Kanagaratnam and seconded by T. Skanes
THAT:

Nominations for the position of the Vice President be closed.

CARRIED

The Registrar then declared J. Spirou be elected as Vice President of the Council
2011/12 by acclamation.

1.4 Election of Three Executive Members

J. Robinson reminded Council members that the remaining composition of the Executive Committee includes three officers, at least one and not more than two who must be public appointees. Nominations are open to all Council members (Professional, Academic and/or Public Appointees).

MOTION 66:11

It was moved by S. Muthulingam and seconded by J. Spirou
THAT:

M. Irshad be nominated to the Executive Committee.

CARRIED

M. Irshad accepted the nomination.

MOTION: 67:11

It was moved by T. Skanes and seconded by D. Freer
THAT:

P. Ruttan be nominated to the Executive Committee.

CARRIED

P. Ruttan accepted the nomination.

MOTION: 68:11

It was moved by W. Kanagaratnam and seconded by T. Skanes
THAT:

S. Mangoff be nominated to the Executive Committee.

CARRIED

S. Mangoff accepted the nomination.

There were no further nominations from the floor.

MOTION: 69:11

It was moved by T. Skanes and seconded by K. Norman
THAT:

Nominations for the position of the first Executive Member be closed.

CARRIED

The nominees, M. Irshad, P. Ruttan and S. Mangoff provided brief comments on the reasons for running for the position of member of the Executive Committee. In the first round of secret ballot, S. Mangoff was dropped from the ballot. On the second round, M. Irshad received the majority votes cast and was elected to the Executive Committee.

Council then moved to the nominations for the remaining two positions of the Executive Committee, one of which may be a public appointee.

MOTION: 70:11

It was moved by F. Gielen and seconded by M. Irshad
THAT:

P. Ruttan be nominated to the Executive Committee.

CARRIED

P, Ruttan accepted the nomination.

MOTION: 71:11

It was moved by W. Kanagaratnam and seconded by P. Ruttan
THAT:

K. Norman be nominated to the Executive Committee.

CARRIED

K. Norman declined the nomination with thanks.

MOTION: 72:11

It was moved by D. Freer and seconded by W. Kanagaratnam
THAT:

D. Ng be nominated to the Executive Committee.

CARRIED

D. Ng declined the nomination with thanks.

MOTION: 73:11

It was moved by T. Skanes and seconded by W. Kanagaratnam
THAT:

S. Mangoff be nominated to the Executive Committee

CARRIED

S. Mangoff accepted the nomination.

There were no further nominations from the floor.

MOTION: 74:11

It was moved by M. Catre and seconded by M. Irshad
THAT:

Nominations for the position of the first Executive Member be closed.

CARRIED

Both P. Ruttan and S. Mangoff had no additional comments to make. By a first round of secret ballot procedure, P. Ruttan received the majority votes cast and was re-elected to the Executive Committee.

Council then moved to the nomination of the last position of the Executive Committee.

MOTION: 75:11

It was moved by S. Muthulingam and seconded by M. Irshad
THAT:

S. Mangoff be nominated to the Executive Committee.

CARRIED

S. Mangoff accepted the nomination with no additional comments.

MOTION: 76:11

It was moved by P. Ruttan and seconded by D. Ng
THAT:

F. Gielen be nominated to the Executive Committee.

CARRIED

F. Gielen declined the nomination with thanks.

MOTION: 77:11

It was moved by D. Freer and seconded by P. Ruttan
THAT:

T. Skanes be nominated to the Executive Committee

CARRIED

T. Skanes declined the nomination with thanks

MOTION: 78:11

It was moved by D. Ng and seconded by D. Freer
THAT:

E. Newbold be nominated to the Executive Committee

CARRIED

E. Newbold declined the nomination with thanks

There are no further nominations from the floor.

MOTION: 79:11

It was moved by M. Irshad and seconded by T. Skanes
THAT:

Nominations for the last position of Executive Members be closed.

CARRIED

The Registrar then declared S. Mangoff be elected to the Executive Committee by acclamation.

MOTION: 80:11

It was moved by J. Spirou and seconded by S. Muthulingam
THAT:

All ballots for the election process be destroyed.

CARRIED

Councillors congratulated the newly elected Executive Committee for 2011/12

President	-	L. Neill
Vice President	-	J. Spirou
Member	-	M. Irshad
Member	-	P. Ruttan
Member	-	S. Mangoff

MOTION: 81:11

It was moved by M. Catre and seconded by K. Norman
THAT:

The meeting be adjourned.

CARRIED

The Meeting was adjourned at 4:30 p.m.

**MINUTES
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June 13 & 14, 2011**

June 14, 2011

Present:	D. Freer	M. Catre	Staff:	J. Robinson
	F. Gielen	J. Darville		R. Hamilton
	S. Mangoff	M. Irshad		S. Hughes
	L. Neill	W. Kanagaratnam		A. Ashton
	E. Newbold	S. Muthulingam		B. Lam
	D. Ng	T. Skanes		F. Campbell
	P. Ruttan			S. Tooze
	J. Spirou			S. Martin
	K. Norman			L. Pretty

Recorder M. Leung

Regrets: J. King
S. Sajadi

A Governance Excellence Framework education session for Councillors was held from 9:00 am to 10:00 am

The meeting was called to order at 10:30 p.m. L. Neill, President, directed the recording secretary to take the roll call.

ROLL CALL

The recording secretary conducted roll call.

L. Neill, President, welcomed all Councillors to the new Council for 2011/12 and congratulated the newly elected Executive Committee members. She looks forward to the challenging and interesting work ahead for Council in the coming year.

7.0 STRATEGIC POLICY DIRECTIONS

7.1 Approval of Committee Slate 2011/2012

The committee slate 2011/2012 was developed with careful consideration of all aspects including individual skills sets, continuity of Committee work, Committee conflicts of interest and the individual interests of Councillors. Councillors reviewed and agreed to adopt the slate as presented.

Action Council direct the Registrar to notify the non-council members related to their renewal, new appointment or discontinuation. Those who were not reappointed will receive a thank you letter and a service certificate from the College.

MOTION: 82:11

It was moved by S. Muthulingam and seconded by W. Kanagaratnam

THAT

Council adopt the committee slate 2011/2012 as presented.

CARRIED

7.2 Scope of Practice

7.2.1 Professional Misconduct Regulation

Councillors reviewed the summary of responses arising from the second time feedback from registrants on the proposed Professional Misconduct Regulation. It is the general feeling that the proposed changes have generally addressed the concerns of registrants and are much better understood by them.

Action After discussion, it was suggested to seek clarification from legal counsel on #40 and submit the proposed regulation to MOHLTC by the fall.

MOTION: 83:11

It was moved by E. Newbold and seconded by P. Ruttan
THAT

Council approve the proposed Professional Misconduct Regulation and direct staff to submit to the government for approval.

CARRIED

7.2.2 Standard of Professional Practice – Practice Authorities

This item was discussed after agenda 7.2.3 - proposed rostering model.

Councillors reviewed the feedback from registrants which indicated that the proposed standard is clear, comprehensible and lays out the expectations in a way that is easily understood. One concern from registrants is the College's decision not to include detailed expectations for educational requirements for the authorized acts.

After discussion, Council decided to approve the proposed standard and direct staff to input changes related to performance expectations around the rostering model approved by Council under agenda #7.2.3.

MOTION: 84:11

It was moved by F. Gielen and seconded by P. Ruttan
THAT

Council approve the proposed Standard for Professional Practice – Physiotherapists'/Physical Therapists' Performance of Authorized Activities with changes related to rostering.

CARRIED

7.2.3 Proposed Roster Model

R. Hamilton, Associate Registrar – Policy, led the review and discussion on the recommendations (from the Rostering/Specialty Task Force) on the following five components of a rostering model:

- Principles that underlie the model
- Program components that relate to getting on the roster
- Assessing the competence of rostered registrants via the College Quality Management Program
- Making changes to the College’s public register bylaw to enact the rostering program
- Dealing with registrants who demonstrate substandard performance

Action After a lengthy discussion, Council generally agreed in principle the rostering model as presented (on the above five components) and direct staff to distribute the revised public register bylaw to registrants for their feedback.

MOTION: 85:11

It was moved by J. Darville and seconded by S. Mangoff
THAT

Council approve in principle the rostering model (under the five components) as presented and direct staff to distribute the public register bylaw with proposed changes to registrants for their feedback.

CARRIED

7.2.3.1 Authorized Activities – Technological Implications

Councillors reviewed the proposal and estimated costs for an in-house expert versus third party services for the anticipated upgrade to the pivotal system relating to quality management, registration and the rostering data input to the public register.

After discussion, it was generally felt that investment in the College database work is worthwhile to enable the College to move forward with accountability and transparency.

MOTION: 86:11

It was moved by K. Norman and seconded by M. Irshad
THAT

Council approve to assign funds from the reserve to hire a full time external expert in Pivotal to facilitate all changes as needed to all program areas, including implementation of a searchable public register. This would be funded for two years at \$180,000 and evaluated against utility and cost containment.

CARRIED
One abstention

7.2.4 Specialty Recognition

J. Robinson spoke to the current status of speciality designations. In view of the fact that the Canadian Physiotherapy Association (CPA) is on the verge of releasing its

own specialty recognition program, the College Rostering/Specialty Recognition Task Force is proposing that the College consider using the assessment capacity of agencies that grant specialty designations as the gateway to specialty recognition by the College. As such, the College is partnering in a national program that will recognize common specialty designations and their respective granting agencies with the Canadian Alliance of Physiotherapy Regulators (Alliance).

Further details on the criteria and model for specialty recognition will be available after the Alliance Board meeting in November 2011. A national proposal on specialty recognition will be brought back to Council for discussion in December 2011.

7.3 Retired Status

S. Mangoff, Chair, Registration Committee, led the discussions on whether or not the College should maintain in its bylaw the "Retired Status" and the existing \$40 fee (to receive College mailing).

After a vigorous discussion from Councillors on the pros and cons of maintaining the "Retired Status" with additional conduct requirements of the holder, a motion was put forth.

MOTION: 87:11

It was moved by W. Kanagaratnam and seconded by M. Irshad
THAT

- Council approve the proposed changes to the Retired Status bylaw for circulation to registrants for comments.

CARRIED
7 votes for
6 votes against
1 abstention

7.4 Research Scientist Role

J. Robinson spoke to the rationale for the proposal (3-year trial) pertaining to a Research Scientist Role attached to the College with our own agenda and a team (scientist plus research support) dedicated to evaluation and data mining relevant to the College mandate.

A Research Review Board (includes initially the President, the Registrar, and one other staff, a Council member and two physiotherapists) would act as an advisory group to the Research Scientist. In response to a query, J. Robinson clarified this Research Scientist role is not a duplication of current staff work.

MOTION: 88:11

It was moved by T. Skanes and seconded by W. Kanagaratnam
THAT

Council approve the proposal for the Research Scientist Role for a 3-year trial period effective immediately.

**CARRIED
one abstention**

L. Neill, President, reminded Councillors regarding confidentiality of Council discussions and decisions.

8.0 OTHER BUSINESS

8.1 Notice of Motion

None

8.2 Future Meeting Dates

September 15 & 16, 2011

December 1 & 2, 2011

March 5 & 6, 2012

June 21 & 22, 2012

8.3 Council Evaluation

Councillors are encouraged to complete the Council meeting evaluation to assist with continually improving future Council performance.

MOTION: 89:11

It was moved by D. Ng and seconded by P. Ruttan
THAT

The meeting be adjourned.

CARRIED

The meeting was adjourned at 3:00 p.m.

Lori Neill, President