**ANNUAL GENERAL MEETING OF THE COUNCIL OF THE COLLEGE OF**

**PHYSIOTHERAPISTS OF ONTARIO**

**AGENDA**

***June 24 and 25, 2019***

***At***

***Pinestone Resort***

***4252 Country Rd. #21, Haliburton ON***

***Council Member Networking Breakfast 8:30am – 9:00am***

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| **Attendees:** |  | **Staff:** |
| Mr. Darryn Mandel (President) | Ms. Janet Law | Mr. Rod Hamilton |
| Ms. Theresa Stevens | Ms. Nicole Graham | Ms. Anita Ashton |
| Mr. Ron Bourret | Ms. Sharee Mandel | Ms. Joyce Huang |
| Ms. Jane Darville | Mr. Tyrone Skanes | Ms. Téjia Bains |
| Mr. Martin Bilodeau | Ms. Katie Schulz | Ms. Shelley Martin (June |
| Mr. Gary Rehan | Ms. Jennifer Dolling | 25, 2019) |
| Mr. Mark Ruggiero | Ms. Kathleen Norman |  |
| Mr. Ken Moreau |  |  |
| **Recorder:** Ms. Elicia Persaud | | |
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| **9:00 AM** |  | **Welcome** | |  |
|  | **1.0**  **Motion** | **Approval of the Agenda**  **1.0**  It was moved by Mr. Tyrone Skanes and seconded by Ms. Share Mandel that:  The agenda be accepted with the possibility for changes to the order of items to address time constraints. | | **CARRIED.** |
|  | **2.0**  **Motion** | **Approval of the Council Meeting Minutes of March 21 and 22, 2019**  **2.0**  It was moved by Ms. Nicole Graham and seconded by Mr. Martin Bilodeau that:  The Council meeting minutes of March 21 -22, 2019, be approved. | | **CARRIED.** |
| **Annual General Council Meeting** | | | |  |
|  | **3.0**  **Motion** | **2018 – 2019 Audited Financial Statements**  Mr. Blair McKenzie reviewed the audited financial statements.  **3.0**  It was moved by Mr. Tyrone Skanes and seconded by Ms. Kathleen Norman that:  Council approve the 2018 – 2019 Audited Financial Statementsending March 31, 2019 | | **CARRIED.** |
|  | **4.0** | **Annual Committee Reports – 2018-2019**  The Chair of the following committees presented their committees key statistics from the 2018-2019 year:   * Executive Committee * Registration Committee * Quality Assurance Committee * Inquiries, Complaints and Reports Committee * Patient Relations Committee * Discipline and Fitness to Practice Committees * Finance Committee   Council identified communication as a potential strategic planning goal; this will be brought forward for the next strategic planning cycle. | |  |
|  | **5.0** | **President’s Report**  Mr. Darryn Mandel, President, provided an update on the following:   * Governance and By-law review * Self evaluations in the fall * Council materials | |  |
|  | **6.0** | **Registrar’s Report**  Mr. Rod Hamilton, Registrar, provided an update on the following:   * College Database project * College program area’s * External environment | |  |
|  | **7.0**  **Motion**  **Motion** | **Approval of the 2019-2020 Committee Slate**  **7.0**  Mr. Gary Rehan and Ms. Katie Schulz declared a conflict of interest.  It was moved by Mr. Ken Moreau and seconded by Mr. Tyrone Skanes that:   * Antoinette Megans * Beth Bergmann * Anastasia Newman * Angelo Karalekas * Richa Rehan.   Mr. Gary Rehan and Ms. Katie Schulz declared a conflict of interest.  There were two abstentions from voting.  **7.1**  It was moved by Mr. Ken Moreau and seconded by Mr. Ron Bourret that:  Council approve the proposed committee slates for 2019-20 (with chairs): | | **CARRIED.** |
|  |  | Executive Committee:  Inquires, Complaints and Reports Committee:  Discipline and Fitness to Practise Committees:  Quality Assurance Committee:  Registration Committee:  Patient Relations Committee:  Finance Committee: | Darryn Mandel (Chair)  Theresa Stevens  Gary Rehan  Sharee Mandel  Tyrone Skanes  Gary Rehan (Chair)  Mark Ruggiero  Tyrone Skanes  Jennifer Dolling  Monica Clarke  Sharee Mandel (Chair)  Katie Schulz  Janet Law  Nicole Graham  Kathleen Norman  Martin Bilodeau  Ronald Bourret  Kenneth Moreau  Jim Wernham  Daniel Negro  Heather Anders  Sue Grebe  Angelo Karalekas  Richa Rehan  Theresa Stevens (Chair)  Kathleen Norman  Janet Law  Jane Darville  Kenneth Moreau  Antoinette Megans  Beth Bergmann  Tyrone Skanes (Chair)  Katie Schulz  Martin Bilodeau  Jennifer Dolling  Anastasia Newman  Nicole Graham (Chair)  Jane Darville  Martin Bilodeau  Antoinette Megans  Gary Rehan (Chair)  Darryn Mandel  Theresa Stevens  Nicole Graham  Kenneth Moreau | **CARRIED.** |
|  | **8.0**  **Motion** | **Motion to go *in camera* pursuant to section 7(2) of the Health Professions Procedural Code**  **8.0**  It was moved by Mr. Gary Rehan and seconded by Mr. Tyrone Skanes that:  Council move *in camera* to discuss matters in keeping with Section 7(2) of the Health Professions Procedural Code.  Day one of the Council meeting was adjourned at 2:05 p.m. | |  |
| **9:00 AM June 25, 2019** | | | |  |
|  | **9.0**  **Motion** | **Strategic Tactics Update**  **9.0**  It was moved by Ms. Sharee Mandel and seconded by Ms. Nicole Graham that:  Council approve the recommendations to:   1. Continue work on the following tactics in this strategic cycle:    * T6.6 Employer Outreach    * T8. Data Integrity    * T9. Data Collection    * T10. Live Call Answering    * T12. Committee Training 2. Forgo the following tactics in this strategic cycle:    * T4. Customer Service Surveys – cease work on this tactic and re-consider this issue at the next round of strategic planning.    * T7. Committee Consistency – defer and include in the next strategic plan.    * T13. Induction Ceremony – forgo this tactic. | | **CARRIED.** |
|  | **10.0** | **Quality Assurance Program Review – Project Update**  Ms. Joyce Huang, Policy and Strategic Projects Manager, provided an update on the Quality Assurance Program review. This included early feedback received by participants, development of the cut score, and process for next steps.  It was noted that once the working group works through some of the issues that have arisen in the Pilot test, these will be brought back to Council for approval. | |  |
|  | **11.0**  **Motion**  **Motion**  **Motion**  **Motion** | **Finance Committee: Reserve Management Recommendations**  Council discussed the need to mitigate risk and comply with the Canada Revenue Agency guidelines.  **11.0**  It was moved by Mr. Tyrone Skanes and seconded by Ms. Jane Darville that:  Council approves eliminating the Restricted Net Assets for Strategic Initiatives and IT Improvement and reallocate these funds to the Unrestricted Net Assets.  **11.1**  It was moved by Ms. Jane Darville and seconded by Mr. Martin Bilodeau that:  Council approve setting the target range of Unrestricted Net Assets to 25-50% of the Colleges Annual Operating costs.  **11.2**  It was moved by Mr. Tyrone Skanes and seconded by Mr. Ron Bourret that:  Council approves the amended Reserve Policy.  Council discussed different options and agreed to reducing fees.  **11.3**  It was moved by Ms. Kathleen Norman and seconded by Mr. Martin Bilodeau that:  Council approves reducing the College’s registrant fees by $20 to $575 for the 2020 renewal year.  As this requires a By-law change, to ensure most members would have an opportunity to provide feedback, the consultation on the By-law will be deferred to the Fall. Staff will bring forward the proposed By-law change to the September Council meeting. | | **CARRIED.**  **CARRIED.**  **CARRIED.**  **CARRIED.** |
|  | **12.0** | **Members’ Motion/s**  No motions were made. | |  |
| **Adjournment** | | | |  |
|  |  | It was moved by Mr. Ken Moreau and seconded by Ms. Janet Law that the meeting be adjourned.  The meeting was adjourned at 11:06 a.m. | | **CARRIED.** |

Mr. Darryn Mandel, President